

Programme

Time	Agenda Item
9:30 am - 10:15 am	Arrival and Check-in - Please advise any dietary requirements. - Tea and coffee available and morning tea will be served. - Opportunity for all attendees to meet and network. - Check out Trade and Travel
10:15 am - 10:50 am	Formal Delegates Meeting - President Merv Richens - Welcome and opening - Attendance and apologies - Confirmation of previous minutes - as circulated to clubs by email - Business arising from the minutes - President's report and PAQ update - Financial report - Regional Summary - General business (a) Approval of draft PAQ Constitution, Standing Resolutions, Schedule A (Procedures) and B (Code of Conduct) - as circulated to clubs by email - Close of formal Delegates Meeting
10:50 am - 12:15 pm	WHAT'S NEW FROM PAQ? Brian Gilmore (a) PAQ Grants (b) Introduce presenters: Mark Illingworth and Mary Helbig Presentation and discussion topics: Our latest INNOVATIONS designed to assist QLD Probus Clubs Club analysis - What the data says about Club X - Mark New documents - Can we help you? Mary Coffee Break Secretarial Assistant Software - Making the Secretary's life easier - Mary Accounting Software for Treasurers - Reports made quicker and easier - Mark More new documents - Mary Trivial Heads and Tails - Mary PAQ Website - Mark Zoom Meetings - Mark and Mary
12:15 pm - 12:30 pm	Feedback Questions, comments and immediate feedback on the morning presentations.
12:30 pm - 1:10 pm	LUNCH - 40 MINUTES Lunch and networking. Tea, coffee and food.
1:10 pm - 2:00 pm	Open Session - "Listen, Learn and Share" Club talk, questions, discussions and feedback from the floor, and sharing of practical ideas between clubs.
	Lucky Door Prizes
2:00 pm - 2:15 pm	Summary and Closing Remarks - President Merv Richens Key points, next steps and thanks to presenters, delegates and attendees.